

BARTLETT HISTORICAL SOCIETY BOARD OF DIRECTORS
MONTHLY MEETING

Reported Minutes:

Date: Wednesday, October 13, 2010
Time: 6:00 PM
Location: The Bartlett Historical Society

Attendees:

President – Norman Head
Secretary – Tammy Bronejko
Curator – Kathleen Howard

Excused:

Vice President – Bert George
Treasurer – Hannalore Chandler
Web Master – Dave Eliason

Board Member Reports:

Approval of Minutes – Minutes from September 9 meeting have been approved and is in the binder. Tonight's minutes to be forward to the board via email approval by Thursday, October 21, 2010.

Membership Renewals & New Members – Was verbally reported and physical report will be in binder by next board meeting.

Activity Report Website – Non to report at this time

Fundraiser and Retail Report – Was verbally reported and physical report will be in binder by next board meeting.

Gifts/Donations – Was verbally reported and physical report will be in binder by next board meeting.

Business

President

- Norman will be submitting the following grants; Woodbury/Gibson Foundation, Henney Foundation Grant, Ham Foundation and Pequawaket Foundation. With these grant we are hoping to purchase another 4 draw fire proof file cabinet, digital projector, hand held scanner, scanner, software (Vista) for the desk top and preservation supplies.
- Jeff Amiel will be donating a c. 1850, he will be submitting reimbursement for postage and would like his donation mentioned. Norman to give a brief write up for the January Newsletter
- Norman discussed the possible donation of plaque for Garland Ridge Cemetery by Deborah Tasker Sena. Norman to give a brief write up for January Newsletter

Vice President

- FX Lyon will be out Thursday, October 14th or Friday, October 15th to turn the water off at the Chalet.

Treasurer

- To date I have not received any bills, or monies prior to the meeting. The report will be produced with what she has to date, Norman passed out the final report.
- If transactions are received by 10/16th or 17th, Treasurer will bring an updated Balance Sheet to the Annual Meeting.
- Norman received some bills from Bert and will forward to Hannah.

Secretary

- We hope to have the land line phone turned over to the Verizon Cell phone by the next board meeting.
- Secretary needs to perform a better job with notifying the media with presentation recaps.
- Tammy working on proposal for BHS to inquire space within the VFW in Bartlett. This proposal is detailed and will take some time. Once proposal is drafted it will be reviewed and the await acceptance. If accepted the move in project date would be the spring of 2011.
- Tammy to forward copies of all 2010 Membership forms to Hannah for cross reference.

Curator

- Kathleen has done an amazing job in this department. She has completed the indexing of the cemetery mapping into an excel spreadsheet. This allows anyone to pull information by using first name, last name, date, age
- Kathleen will be checking with Kathy Stone and Ed Stevens on the type of scanner they use. This information will need to be forward to Norman as soon as possible for the grants. Kathleen will also give Norman a list of the preservation supplies.
- With the Vital Statistics Kathleen has recorded up to 1955.
- Kathleen would like to set up a meeting with Dave to cross reference information.
- The Bartlett Public Library is look for us to construct a display at the library. Because we have so many photos it would be a great idea to have "Who Are We", the display would encourage people to view and let us know who the photographs are. Photo Albums will be put together for us to bring to our presentations for guest to view to help us give these many photos a name.
- Kathleen will start working on recording photos and post cards after the holiday season of 2010.
- Kathleen spent some time at the Bartlett Town Hall and will be able to scan their ledgers. The projection to start would be shortly after the first of the year. This is just one reason for a handheld scanner.
- Kathleen will be implementing an Intake Sheet for board members to record the artifacts when we receive them. Name, address, phone number and what they have donated.

2010/2011 Programs

- January 19th History of the Lady Blanche House, it has been proposed that we hold this presentation at the Bartlett Union Congregational Church. Tammy to check and make sure the Church is available.
- April 12th Peg Mill by Paul Sares at the Red Fox; we will be using the Story Land tickets for a raffle item.
- In the spring we would like to have Photo Social where people can come by for coffee hour, look threw photos to help us name the photographs we have. We propose to have this at the Church or VFW.
- June 14th Howard Family in conjunction with Jackson Historical Society at the Whitney Center; during this presentation we will not be selling any retail items or hold any type of raffle. Promoting the presentation will be a joint venture between both Societies.
- No August Program

- October 18th Stories of our Local Hotels by Linda Chisholm if not Dick Goff is our back up.

2010 Events & Fund Raising Efforts

- September 22nd, Story Land- Grand Summit Ball Room; was a good turnout, the attendance could have been a little better.
- November 14th Bartlett Recreation Department Craft Fair; 10 am to 2 pm. We need to start our set up at 9 am. We will be selling all our retain items.
- Calendar and Cookbook for 2011;

Annual Meeting

Our Annual Meeting will be held at the Grand Summit Ballroom, on Tuesday, October 19th. We will have three raffle items and a door prize. Tammy to forward a brief agenda to Norman.

Projects

Ellen Emery mentioned she might be interested in working on the Village Voices project, Kathleen to follow up, and keep contact.

Marketing

At this time there is nothing to report.

Newsletter

- To print 60 newsletters it will cost us 48.00; .80 cents each, .44 cents to mail; making it a total of 1.24 for each newsletter.
- Kathleen would like to submit a section looking for an arm chair person and submit local old time tippets.
- The following dates are the submission dates for the newsletter.
 - January Newsletter info dead line: Friday, December 17, 2010
 - April Newsletter info dead line: March 18, 2011
 - July Newsletter info dead line: June 17, 2011
 - October newsletter info dead line: September 16, 2011

Policies & Procedures

Need to be retyped and completed before December 15, 2010

Other

At this time there is nothing to report.

New Business

At this time there is nothing to report.

Date of Next Meeting:

- Wednesday, November 17, 2010 @ Hannelore's Office
- Propose to not have meeting in December and January; December was approved on and we decide on January as we get closer to that time.
- Board Meeting 2011 Meeting Dates
 - February 16, 2011: Hannelore Office
 - March 16, 2011: Hannelore's Office
 - April 20, 2011: Chalet
 - May 8, 2011: Chalet
 - June 15, 2011: Chalet
 - July 20, 2011: Chalet
 - August 17, 2011: Chalet
 - September 21, 2011: Chalet
 - October 19, 2011: Chalet
 - November 16, 2011: Hannelore's Office