

BARTLETT HISTORICAL SOCIETY BOARD OF DIRECTORS
MONTHLY MEETING

Reported Minutes:

Date: Wednesday, March 16, 2011
Time: 6:00 PM
Location: Hannah's Office

Attendees:

President – Norman Head
Vice President – Absent
Treasurer – Hannalore Chandler
Secretary – Tammy Bronejko
Curator – Kathleen Howard
Web Master – Absent

OPERATIONS:

Policies & Procedures

- Policies & Procedures
- Approval of Minutes
 - February 16, 2011 Board Meeting
- Meetings
 - Board Meeting 2011 Meeting Dates
 - April 20, 2011: Hannelore's Office
 - May 8, 2011: Chalet
 - June 15, 2011: Chalet
 - July 20, 2011: Chalet
 - August 17, 2011: Chalet
 - September 21, 2011: Chalet
 - October 19, 2011: Chalet
 - November 16, 2011: Hannelore's Office

Finances & Auditing

- Financial Report
- Grants
- Fundraising
- Retail

Administration

- Facilities
 - Date to turn on the water at the Chalet, need to schedule will discuss more at next meeting. Looking at end of April or into second week in May

- Records & Correspondence
 - Stewart Family, inquiry has been handled and satisfied.
 - Smith Family, inquiry has been handled and satisfied.
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PROMOTION:

Membership

- Records & Mailing Lists
 - Presented Report
 - One New Membership
 - Total Income for February 2011; 75.00
 - Total Paid Members to date; 50
 - Total Non Members to date; 110
 - Donations to date; 574.00
- Retention & Recruitment
 - 84 Reminder Invoices have been mailed need to complete with 26 remaining.
 - Brochure to be presented at the next meeting.
- Volunteers & Committees

Publicity

- Newsletter
 - Next report will be submitted at the April 20th meeting.
- Postage
 - Postage Income to date; 80.00
- Newspapers & Media
 - Will present report to board regarding information from the Peg Mill presentation.
- Website
 - Activity Report Website
- Marketing

Volunteers & Committees

PROGRAMS, PROJECTS & EVENTS:

2011 Programs

- April 12, 2011; Kearsarge Peg Mill; Red Fox Pub
- June 14, 2011; Howard Family in Jackson & Bartlett; Whitney Center
- Annual Meeting, October 18th Stories of our Local Hotels by Linda Chisholm

Projects

- Life, Legends, and Lore – Village Voices
- Genealogy
- Railroad
- Cemeteries
- Military

2011 Events & Fund Raisers

- Present Committee Report
- Discuss the outcome of the Fund raising committee that was held on February 10th, the March 7th meeting was cancelled.
 - May 28th Open House White Elephant Yard Sale
 - June 12th Photo Social; Hosting Coffee Hour at the Bartlett Union congregational Church
 - July 4th Balloon Chance at the Hellan Hayes 4th of July Parade
 - August 29th Your Hit Parade, Piggy Back Concert in the Park Series
 - September 16th Bus Trip to Strawberry Bank

Retail Items

- Present Report – filed in Retail Binder
 - Adjustments need to be made to Calendar and must be ready for the April 20th meeting.
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COLLECTIONS & HISTORIC SITES:

Museum, Archives & Research Library

- Curator to report
 - Cataloging Update
 - New Items
 - What is the status of the display case for the Bartlett Library

Villages & Communities

Cemeteries

NEW BUSINESS:

Open Discussion